Letter of Recommendation Information Worksheet

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Letter to be addressed to :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Future goals (major or field of interest):
2. Plans for college or other post high school education training:
3. Awards, honors, GPA/Rank in class:
4. Clubs/service organizations in school:
5. Athletic/Co-Curricular activities and awards:
6. Non School activities (church, community, employment):

\*\*On the back, please include any additional information you would like others to know about yourself \*\*